**DEPARTMENT OF THE NAVY**
**BUREAU OF NAVAL PERSONNEL**
**5720 INTEGRITY DRIVE**
**MILLINGTON TN 38055-0000**

BUPERSINST 1640.18D
PERS-84
12 JUL 2001

BUPERS INSTRUCTION 1640.18D

From: Chief of Naval Personnel

Subj: CAPACITY AND FUNCTIONAL ADEQUACY OF NAVY SHORE BRIGS AND PRETRIAL CONFINEMENT FACILITIES (PCFS)

Ref: (a) SECNAVINST 1640.9B
(b) Military Handbook 1037/4, Brigs and Detention Facilities of 15 Jul 89 (NOTAL)

Encl: (1) Functional Adequacy and Rated Capacity of Navy Shore Brigs and Pretrial Confinement Facilities

1. Purpose. To update classification of Navy shore brigs and Pretrial Confinement Facilities (PCFs) as to their degree of functional adequacy and to establish operational capacity. This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUPERSINST 1640.18C.

3. Definitions. As used in this document, the following definitions apply:

a. Rated Capacity. Rated capacity is number of prisoner/detainee berthing spaces available for normal day-to-day operations and does not include disciplinary or special segregation spaces.

b. Navy Shore Brigs. Navy shore brigs are confinement facilities designated as naval places of confinement by Secretary of the Navy (SECNAV) and operated by Navy.

c. Pretrial Confinement Facilities (PCFs). A PCF is a place for pretrial/short-term confinement established at a local command of the shore establishment and approved by SECNAV as a naval place of confinement. These facilities normally will have a maximum capacity of 20 detainees/prisoners, and offer a limited range of programs. PCFs are not considered part of Department of Defense (DOD) confinement system.

4. Background. Reference (a) requires Chief of Naval Personnel establish and publish functional adequacy and rated capacity of Navy shore brigs and PCFs.

5. Evaluation

a. Functional Adequacy. Following factors will be considered in determining functional adequacy:

(1) Safety and health of staff and prisoners;

(2) Physical security features;

(3) Configuration affecting maximum separation of different categories of prisoners and conservation of staff; and,

(4) Program and support space.

b. Rated Capacity. Rated capacity will be determined per reference (a) and may be limited by such considerations as reduced staff levels, etc.

6. General

a. Following criteria set forth in references (a) and (b), functional adequacy classification of each Navy shore brig and PCF is contained in enclosure (1). Functional adequacy classifications are

ALPHA - Facility meets all demands placed upon it in a mission category. No major or minor inadequacies exist.

BRAVO - Inadequacies exist but do not seriously hinder operations. These inadequacies should be corrected when practicable.

CHARLIE - Serious inadequacies exist which hinder operation and must be corrected. This is a naval place of confinement authorized for use as a matter of expediency because no other facility is available.

DELTA - Serious inadequacies exist which preclude successful support of the confinement authorized. For use only as a necessity because no other facility is available and it must be replaced or undergo major renovation as soon as possible.

b. Navy shore brigs and PCFs shall not exceed their rated capacity by more than 10 percent without prior approval of Navy Personnel Command (NAVPERSCOM) (PERS-84) with major claimant concurrence. Requests to exceed rated capacity by more than 10 percent will outline conditions necessitating the request; state provisions to handle the overload, and provide estimated date when the facility will be back within rated capacity.

c. If a temporary reduction in capacity is required due to a critical staffing shortage, renovation or maintenance of spaces, or other emergency situation, a request to temporarily modify the rated capacity will be sent to NAVPERSCOM (PERS-84) via the major claimant, indicating change in capacity, reason(s) necessitating the change, actions being taken to rectify the problem(s), and expected date facility will be able to return to establishing rated capacity.

7. Action

a. Functional adequacy and rated capacity for each Navy shore brig and PCF will be published by NAVPERSCOM (PERS-84) biennially.

b. Commands with facilities classified as CHARLIE or DELTA will have a current Plan of Action and Milestones (POA&M) for upgrading the physical plant to a safe and satisfactory level, or for replacement. Plan will identify funding requests and projected dates corrective action will be funded and work completed. POA&M will also describe interim action(s) planned for safe and secure operation until renovation/construction is completed. This document is to be forwarded, via the chain of command to NAVPERSCOM (PERS-84), within 90 days of facility designation as CHARLIE or DELTA.

c. Requests for temporary waivers of the provisions of reference (a) will be submitted with justification through the chain of command and, if approved, will normally be granted for only the period of time necessary to complete corrective action.

d. Immediate corrective action is required, and waivers will not be granted for facilities with major life threatening, fire, or safety violations.

G. L. HOEWING
Rear Admiral, U.S. Navy
Deputy Chief of Naval Personnel

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**FUNCTIONAL ADEQUACY AND RATED CAPACITY OF NAVY SHORE BRIGS AND PRETRIAL CONFINEMENT FACILITIES**

| LOCATION | RATED CAPACITY MALE | RATED CAPACITY FEMALE | FUNCTIONAL ADEQUACY CLASSIFICATION | VALIDATION DATE |
|---|---|---|---|---|
| **CONSOLIDATED BRIGS** | | | | |
| Charleston, SC | 364 | 00 | ALPHA | JUL 96 |
| Miramar, CA | 284 | 80 | ALPHA | JUL 97 |
| **WATERFRONT BRIGS/CORRECTION CUSTODY UNITS (CCUs)** | | | | |
| Pearl Harbor, HI | 65 | 05 | ALPHA | APR 98 |
| Puget Sound, WA | 30 | 05 | ALPHA | MAY 98 |
| Jacksonville, FL | 45 | 05 | ALPHA | AUG 97 |
| Norfolk, VA | 120 | 25 | ALPHA | JUL 97 |
| Pensacola, FL | 36 | 00 | ALPHA | MAR 98 |
| **PRETRIAL CONFINEMENT FACILITIES (PCFs)** | | | | |
| Guantanamo Bay, CU | 10 | 00 | BRAVO | MAR 98 |
| New London, CT | 20 | 00 | DELTA | OCT 97 |
| Great Lakes, IL | 15 | 00 | DELTA | JUN 96 |
| Yokosuka, JA | 20 | 00 | ALPHA | APR 98 |
| **TOTAL:** | 1009 | 120 | | |